



Dress Code

Introduction:

BCoT Nursery require all staff, volunteers and work experience students to maintain an appropriate standard of dress and personal appearance at work, thus enabling us to work comfortably and to recognise our individuality. All staff, volunteers and work experience students must follow this dress code policy along with the Basingstoke College of Technology dress code policy.

Procedures:

Clothing

BCoT nursery has a uniform consisting of:

- purple/white polo-shirts (provided by BCoT nursery)
- black trousers or black three-quarter length trousers
- black cardigan or fleece
- black closed in shoes or sandals that have a back to them

BCoT Nursery uniform is to be worn at all times while working in the Nursery and on training courses. When wearing the uniform whilst off duty staff are asked to remember that they are representing the Nursery and their behaviour should represent this.

Hair

- Long hair must be tied back at all times when preparing, serving and working with food this includes breakfast, lunch, tea, snacks and cooking activities.
- It is recommended that long hair is tied back when working with the children, due to head lice that may be present on children's hair in the nursery.

Nails

- Nails must be kept clean and short. False nails, nail decorations and nail varnish must not be worn as stated in CACHE level 2 and 3 childcare and food hygiene regulations.

Jewellery and piercings

- Jewellery and piercings must be discreet, appropriate and subtle and must not pose a health and safety hazard. Jewellery and piercings must be removed when they are a risk to health and safety or where their appearance may be inappropriate in nursery. Any jewellery or piercings are worn at the wearers own risk. Only stud earrings are to be worn while working with the children.

Tattoos

- Tattoos should be covered wherever possible and must be covered at all times if they are deemed offensive by the Manager.

Cultural identity and special situations

- Members of staff, volunteers and students from ethnic minority groups are able to wear such items as appropriate to maintain their cultural identity or religious beliefs. However these should be in line with nursery health and safety regulations and be of a professional standard. These and any other special situations relating to maintaining the dress code should be discussed and agreed with management.

Staff need to clarify any of the above details or interpretation of this policy with the Nursery Manager before wearing any items(s) of clothing that are not stated in this policy.